



## Description

Desktop paperless conference terminal software, mainly responsible for document distribution, browsing and reading, document annotation, smart sign-in, voting, scoring function, meeting minutes, electronic whiteboard, electronic nameplate, meeting communication, meeting services, meeting management and control during the meeting Screen broadcasting, etc. With the paperless lifter, it can meet various high-end conference occasions, as well as important government affairs, business, enterprises and institutions and large-scale event venues.

## Feature

- \* Support meeting information display, you can directly view information including meeting agenda, meeting introduction, host and other information.
- \* A variety of file formats can be viewed, including common formats doc/ docx /xls/ xlsx /ppt /pptx/ pdf /txt/jpg/png, etc. Participants can only see authorized files.
- \* Support to view the list of participants and the seat map of conference personnel.
- \* Support PDF document annotation function, support common document format (doc/docx/xls/xlsx/ppt/pptx/pdf), can annotate and save documents, and support multi-person interactive annotation.
- \* Support source document remarks, open doc/docx/xls/xlsx/ppt/pptx format files inside the software, modify and add remarks instantly, and save the documents to the server for unified management without jumping out of the software.
- \* Support conference service calls, optional tea, pen, paper, waiter, etc., and can also customize the input service requirements; after calling the service, the waiting status is displayed, and the logistics service staff completes the

processing when the status is completed. Supports docking with the meeting service APP, and the service content is sent to the logistics service personnel in time.

- \* Support meeting communication function, one or more people can communicate in real time.
- \* Support server video-on-demand, real-time watch server video live broadcast, video-on-demand playback supports single-channel and multi-channel switching, and supports up to 4 channels of video at the same time.
- \* Support electronic whiteboard function, personal or multi-person interactive whiteboard, can insert picture annotations.
- \* The built-in browser supports browsing the Ethernet network, and can be configured uniformly on the server. Click to directly open the configured web page.
- \* Supports simultaneous broadcast on the screen, participants can share the local screen to other participants during the meeting, and supports cross-platform (windows/Android) broadcast.
- \* Asynchronous browsing is supported. Participants can freely use other functions of the terminal through asynchronous browsing, and also support asynchronous browsing in floating window mode, which is convenient for users to view other conference documents or content while watching synchronous screens.
- \* Support paperless conference mode and ordinary computer mode, which can be switched at will.
- \* Support handwritten annotations, single-person screen annotations or multi-person screen interactive annotation operations, and annotations can be saved to the server for easy organization after the meeting.
- \* The meeting notes can be recorded at any time during the meeting, and it supports downloading to the local.
- \* The personal center module supports uploading and viewing of data before and during the meeting (you cannot view it before the confidential meeting); it supports downloading the information of the meetings you have participated in after the meeting.



- \* The host can control and manage conference sign-in, control the start and end of sign-in, support and assist sign-in, can view the current sign-in situation, and screen the results of the sign-in process in real time. Support signature sign-in, sign-in immediately after login, button sign-in,
- \* The moderator can control the start and end of voting in the meeting, view the statistical results, cast the results of the voting process in real time, and support voting signature confirmation and authentication.
- \* The host can control the start and end of the scoring function, view the statistical result function, and cast the results of the scoring process in real time; support up to 100 scores; support scoring signature verification and certification.
- \* The moderator can control the start and end of management conference topics, and can notify the waiting screen to prepare topics or start prompting.
- \* The host can control the switching of multiple conference slogans and push them to the big screen and the client.
- \* The host can centrally control the management terminal and elevator in the meeting, and control the terminal to switch the welcome page, meeting information, display slogan, exit slogan, display the nameplate, exit the nameplate, and control the terminal switch.
- \* The host has the signal management authority, can control the same-screen broadcast of any participant, and supports grouped same-screen broadcast.
- \* Support large-screen on-demand function, remote control streaming media server on-demand, and broadcast to the terminal for display.
- \* End the conference terminal to automatically clear the local conference files.
- \* The system supports the display of waiting information release, and the prompt function before the topic starts (with voice broadcast reminder function).
- \* The host can manage the minutes of the meeting, support uploading, creating, modifying, distributing the minutes, collecting the opinions of the participants, and managing the viewing authority of the minutes files; and can initiate countersignatures, generate countersignature documents and final minutes files on site.
- \* Support native handwriting input method, freely switch handwriting/keyboard input mode.
- \* The system supports the door information screen, which can understand the usage dynamics of the corresponding meeting room, meeting arrangements, current meeting personnel information and seat guidance, etc. in real time.
- \* Support sign-in and signature pen tip, simulating pen handwriting.